

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL
SMALL COURTROOM
MARCH 19, 2026, AT 9:30 A.M.

INVOCATION was given by County Board Member Susan Jacobs.

CALL TO ORDER - Chair Bickelhaupt called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, Susan Jacobs, Christopher Flikkema, David Soldat, Jason Beyers, Melinda Appel, William Iske, and Judy Fitzpatrick were all present. Kevin Barnes was absent.

PUBLIC COMMENTS-None

CONSENT AGENDA-

1. Approval of March 5, 2026 and March 10, 2026 meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Chair Bickelhaupt asked for the Board Member Services to be pulled from consent agenda due to a correction needing to be made.

Motion by Jacobs, seconded by Beyers to approve the consent agenda without the Board Member Services. Discussion. County Board Member Appel asked for a correction to the minutes under Upper Mississippi River International Port District where it reads "Appel Island" with the correct spelling being "Apple Island." Roll calls shows Iske, Jacobs, Bickelhaupt, Fitzpatrick, Flikkema, Soldat, Beyers and Appel approving the consent agenda noting the correction to the March 5th meeting minutes. Motion carried.

Chair Bickelhaupt asked for a motion to approve Board Member Services with the correction of striking from County Board Member Soldat's Services the two meetings with Bob Jachnicki. She explained that those meetings do not fit the criteria for payment. Motion by Jacobs, seconded by Fitzpatrick to approve Board Member Services with that correction. Roll call shows Bickelhaupt, Soldat, Appel, Jacobs, Beyers, Flikkema, Iske and Fitzpatrick all voting aye. Motion carried.

TABLED ITEMS- None

DEPARTMENT REPORTS

Animal Control- ACO Lisa Larson was present advised no report.

Assessor- Deputy Assessor Koltin Dimmick was present advised no report.

Circuit Clerk- Circuit Clerk Patty Hiher reported that the new ADA compatible counter has been installed in her office. The cost of the counter will be paid with a grant she obtained.

County Clerk-County Clerk Amy Buss reported that there was a 24% voter turnout for the March 17, 2026, General Primary Election. Of the 24%, 63.7% voted at their precinct, 11.3% Early voted and 25% Voted by Mail. The Election results will be officially certified two weeks after the election.

Emergency Management-Emergency Management Director Jim Klinefelter was not present.

GIS-GIS Director Jerney Hughes was present advised no report.

Health Department- Dawn Holland was present advised no report.

Highway-Monthly Report was submitted.

County Engineer Sara Renkes informed the Board she will be having a meeting on letting Motor Fuel Materials.

Probation- Chief Probation Managing Officer Steve Brown reported he had a meeting with The Administrative Office of Illinois Courts. There was discussion that possibly in the future the Probation Service Fee Fund could pay for the leased vehicle for the Probation Department. This fund had covered the cost in the past, until it was recognized it could not be used for that purpose.

Sheriff-Sheriff Ryan Kloepping reported that the Architect has completed the scan of the Courthouse exterior.

State's Attorney-State's Attorney Aaron Kaney was not present.

Transit- Monthly Report was submitted.

PCOM Mary Maszk informed the Board that the conference she recently attended was very informative. She learned that they should ask for replacement of any retired vehicles this year.

Treasurer- Treasurer Lydia Hutchcraft reported the retro pay for the three bargaining units will be paid on April 3, 2026.

Zoning/Zoning Board of Appeals-GIS Director Hughes reported that Zoning Officer Jaicee Buckner is attending a conference today about Data Centers.

He stated there will be a Zoning Board of Appeals meeting the first Monday of next month.

County Administrator- County Administrator Jachnicki advised no report.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No report.

Business Employment Skills Team/Workforce-No report.

Community Mental Health-No report.

Emergency Telephone System-No report.

Health Board-No report.

Hotel/Motel Board-No report.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- No report.

LRA- A monthly report was submitted.

NWILED- No report.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-No Report.

Veterans Assistance Commission-No Report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

Upper Mississippi River International Port District-A monthly report was submitted.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- No report.

Ad Hoc Transit Garage Committee-No report.

Ad Hoc Planning and Development Committee-No report.

Ad Hoc Highway Committee- No report.

BUSINESS

1. Chair Bickelhaupt introduced Matt Schueler, Wipfli. Mr. Schueler gave a Presentation of FY 2025 Carroll County Financial Audit. After the presentation, Mr. Schueler answered some questions and concerns from the County Board.
2. Chair Bickelhaupt presented for Consideration to Accept the FY 2025 Carroll County Audit. Motion by Soldat, seconded by Jacobs to approve the FY 2025 Carroll County Audit as presented. Roll call vote shows Soldat, Fitzpatrick, Beyers, Iske, Bickelhaupt, Flikkema, Jacobs and Appel all voting aye. Motion carried.
3. Chair Bickelhaupt presented for Approval of Amended 2026 Legal Holiday Schedule. The amendment is adding December 24, 2026, Christmas Eve Day. Motion by Jacobs, second by Flikkema to approve. Motion carried.
4. Chair Bickelhaupt presented for Approval of Resolution authorizing execution of Section 5311- Federal grant and the DOAP-State grant for 2027. PCOM Maszk explained. Motion by Jacobs, seconded by Beyers to approve. Discussion. After discussion, it was the consensus of the Board that the Chair will not sign the Certifications and Assurances documents that are part of the Grant until it reads FY2027 not FY2025. Roll call vote shows Flikkema, Jacobs, Soldat, Appel, Fitzpatrick, Beyers, Iske, and Bickelhaupt all voting aye. Motion carried.

5. Chair Bickelhaupt presented for Approval of the Resolution of the Public Transportation Applicant Ordinance. PCOM Maszk explained. Motion by Jacob, seconded by Soldat to approve. Roll call vote shows Bickelhaupt, Fitzpatrick, Iske, Beyers, Flikkema, Soldat, Appel and Jacobs all voting aye. Motion carried.
6. Chair Bickelhaupt presented Approval of Annual Service Contract for FY2027 between the County of Carroll and the Carroll County Senior Services Organization for public transportation services as the operator. Motion by Jacobs, second by Fitzpatrick to approve. Discussion. County Board Member Flikkema asked what changes have been made to the contract. PCOM Maszk pointed out page five the Grant amounts and County Administrator Jachnicki explained on page six a Bookkeeping salary has been added since the County has asked for monthly audits instead of yearly. Roll call shows Beyers, Appel, Iske, Bickelhaupt, Flikkema, Soldat, Jacobs, and Fitzpatrick. Motion carried.
7. Chair Bickelhaupt presented Approval of WHKS contract for \$18,032.50 to evaluate the structure and start the design of the Meyers Bridge over the East Fork of Plum River. County Engineer Renkes explained. Motion by Jacobs, seconded by Flikkema to approve. Roll call vote shows Appel, Soldat, Fitzpatrick, Beyers, Iske, Jacobs, Flikkema, and Bickelhaupt all voting aye. Motion carried.

EXECUTIVE SESSION- None

Chair Report-Chair Bickelhaupt encouraged the Board to attend the luncheon tomorrow for State's Attorney Aaron Kaney. Mr. Kaney has accepted an appointment to be an Associate Judge in Jo Daviess County.

APPOINTMENTS- None

Motion by Jacobs, seconded by Flikkema to adjourn at 10:09 a.m. Motion carried.

Minutes submitted by Amy R. Buss, County Clerk and Recorder